

# Children's Cancer Center Volunteer Application

**\*\*Please note that volunteers must be at least 16 years of age.**

Date Application Submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_

<b>DEMOGRAPHIC INFORMATION:</b>	
Last Name:	First Name:
Address:	
City/State/Zip:	DOB: ____/____/____ <b>Please note that volunteers must be at least 16 years old.</b>
Home Phone:	Work Phone:
Fax Phone:	E-mail:
<b>Most of our communications are sent via E-mail so if you have one please list it.</b>	
<b>EMPLOYMENT/SCHOOL INFORMATION</b>	
Profession:	Job Title:
Employer:	
Address:	
City/State/Zip:	Phone Number:
How long have you lived in the Tampa Bay area? _____ # of years OR _____ # of months	
Are you a student? _____ Yes _____ No If Yes, where and major:	
<b>EMPLOYMENT/SCHOOL INFORMATION</b>	
Please list any prior volunteer experience you have:	
Please list any hobbies, skills or special training you have:	
Are you fluent in any other language? _____ Yes _____ No If Yes, please list:	

Why do you want to volunteer at the Children's Cancer Center?

Do you have a current driver's license?  Yes  No DL #: \_\_\_\_\_

Do you have current car insurance?  Yes  No; Are you available to transport for events?  Yes  No

**REFERENCES:** Please list three

Name / Address	Occupation	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you are planning to work directly with the children, are you willing to have a background check done:  Yes  No  
Have you ever had a background check completed on you?  Yes  No

**CONFIDENTIALITY AGREEMENT:** As a volunteer you may have access to confidential patient information or confidential information about the family or child. This information is confidential and cannot be disclosed to anyone. The law provides for possible civil and criminal penalties for disclosure of confidential patient information. Please do not reveal to anyone the identity of a patient or repeat any statement or communications made by or about the child and his/her family. You may learn information through discussion with the child and family and this is also confidential. Photos or videos may not be taken of the child (without a written release from the parent/guardian) and any written material which contains the names of any child or information from which the identity of any patient can be recognized is not permitted to be used for any public or private use.

Please see the attached list of volunteer opportunities and check any that interest you.

**Mail your completed application to:**  
Children's Cancer Center  
4901 West Cypress Street,  
Tampa FL, 33607

If you have any questions, please call at 813-367-5437

***The programs and services provided to local families by the Children's Cancer Center would not be possible without your volunteered time!  
Thank you for your interest and support!***

VOLUNTEER NAME: \_\_\_\_\_

**PROGRAM VOLUNTEER OPPORTUNITIES AT THE CENTER** – PLEASE REVIEW THESE OPPORTUNITIES AND SELECT THOSE THAT MAY FIT YOUR NEEDS AND AVAILABILITY THE BEST. PLEASE REVIEW THESE OPPORTUNITIES AND SELECT THOSE THAT MAY FIT YOUR NEEDS AND AVAILABILITY THE BEST. WE WILL LET YOU KNOW TO WHICH PROGRAM YOU HAVE BEEN ASSIGNED, DEPENDING UPON OUR VOLUNTEER NEEDS AT THE TIME.

SAIL Program- SAIL program stands for Students Achieving through Interactive Learning. This program meets every Saturday (except for Holidays) from 10am-2pm. It seeks to teach kids, from 5-18, through interactive classes such as art, music, sports, cooking etc. as well as standard tutoring. **Time Requirement: Bi-monthly or monthly commitment for a minimum of 1 year. Spaces are limited. You could be placed on a waiting list.**

Holiday Adopt-A-Family - a program designed to assist families during the holidays. Volunteers are needed to sort donated items, coordinate deliveries, pick-up of items and general assistance wherever needed. **Time Requirement: This event is held during the month of December.**

Oncology Family Group - a program for parents, grandparents and family members who have a child diagnosed with cancer. This group usually meets at the Center on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month from 6:00-9:00pm. Volunteers are required to arrive at 5:30 p.m. and stay through clean-up. Volunteers interact with the children doing crafts and activities (indoors and outdoors) while the adults meet. **Time Requirement: You are required to help twice a month, for a six month commitment period. If you are not able to attend, you are asked to notify the program coordinator by email; otherwise we will count on your help. Spaces are limited. You could be placed on a waiting list.**

Sickle Cell Family Night - a program for parents, grandparents and family members who have a child with sickle cell disease. This group meets at the Center on the last Thursday of the month from 6:00-8:00pm. Volunteers are required to arrive at 5:30 p.m. and stay through clean-up. Volunteers interact with the children doing crafts and activities while the adults meet. **Time Requirement: You are required to help each month, for a six month commitment period. If you are not able to attend, you are asked to notify the program coordinator by email; otherwise we will count on your help. Spaces are limited. You could be placed on a waiting list.**

SOAR Group – a group for pediatric cancer survivors and their families which meets the second Thursday of the month on a quarterly basis or as needed from 6pm to 8pm. Volunteers are required to arrive at 5:30pm and stay through clean up. Volunteers interact with children doing crafts and activities inside and outside while the adults meet. **Time Requirement: You are required to help quarterly, for at least the year. If you are not able to attend, you are asked to notify the program coordinator by email; otherwise we will count on your help. Spaces are limited. You could be placed on a waiting list.**

Summer Camp Programs –these day camps are held for two weeks during the summer – one week for oncology patients and their siblings, and one week for hematology patients. They are usually held in June and July and volunteers are needed to help supervise the kids during camp, set-up, clean up, etc. **Time Requirement: We prefer volunteers to be available to help every day of the week for the camp to which they are assigned.**

## FUNDRAISING AND CLERICAL ASSISTANCE

Fundraising Events - The Center holds various events to raise funds and awareness of throughout the year, including golf tournaments, fashion shows, fishing tournaments, etc. Volunteers are often needed to assist at these events as ambassadors of the Center and duties vary depending upon the event requirements. **Time Requirement: Volunteers are notified via e-mail or through the mail about upcoming events and can volunteer based on their availability.**

Holiday Card Project - The card project is the single largest fundraiser for the Center. Volunteers are needed to assemble card orders and prepare them for mailing from the Center. Volunteers are also needed to help sell cards at craft shows and events. Cards are also sold in over 100 Publix stores in Hillsborough, Pinellas and Pasco counties. Volunteers are needed to adopt stores and be responsible for setting up the card displays and keeping the cards stocked during November and December, and then picking up and returning them to us at the end of the holiday season. **Time Requirement: During the months of October, November and December, as your schedule allows. If you are stocking Publix stores, you will need to visit your store twice each week.**

Clerical Assistance - Volunteers are needed on occasion to help with stuffing envelopes, filing and other office duties at the Center.  
**Time Requirement: Days and hours can be arranged to fit your schedule.**

Maintenance/Handyman - Volunteers are needed on occasion to help with light maintenance, grounds keeping, moving, lifting etc. at the Center.  
**Time Requirement: Days and hours can be arranged to fit your schedule.**



## **Volunteer Background Screening Disqualifications**

A person will be disqualified and prohibited from serving as a volunteer with the Children's Cancer Center and may be denied the right of application if the person has:

- Been convicted (*including records which have been expunged and pleas of "no contest"*) of a crime of child abuse, sexual abuse of a minor, physical abuse, causing a child's death, neglect of a child, murder, manslaughter, felony assault, any assault against a minor, kidnapping, arson, criminal sexual conduct or prostitution related crimes.
- Been convicted of any felony offense.
- Been judged liable for civil penalties or damages involving sexual or physical abuse of children.
- Been subject to any court order involving sexual abuse or physical abuse of a minor, including but not limited to domestic order of protection.
- Had their parental rights terminated.
- A history of another organization (volunteer, employment, etc.) of complaints of sexual or physical abuse of minors.
- Resigned, been terminated, or been asked to resign from a position, whether paid or unpaid, due to complaint(s) of sexual or physical abuse of minors.
- Has a history or pattern of other behaviors that indicates there may be danger to children in Children's Cancer Center.
- Falsified or withheld critical information which comes to light from other sources.

Any other offenses will be taken into consideration prior to acceptance or rejection as a volunteer with Children's Cancer Center.

*Please note: Background Screening is only one of the components used to determine eligibility of volunteerism within the Children's Cancer Center. CCC reserves the right to use professional judgment in making a determination for acceptance into the program based on the totality of circumstances. Volunteering with the Children's Cancer Center is considered a privilege and is not a guarantee.*

Have you ever been arrested?  No  Yes *If yes, please explain:*

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***Signature of Applicant***

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***Date***